



# Engagement of Overview and Scrutiny Task and Finish Group

**Tuesday, 28th August, 2018 at 5.30 pm**  
**Wallis Room, Parkside, Chart Way, Horsham**

Councillors:

Paul Clarke  
David Coldwell  
Leonard Crosbie  
Jonathan Dancer

Nigel Jupp  
Lynn Lambert  
Brian O'Connell  
Michael Willett

You are summoned to the meeting to transact the following business

Glen Chipp  
Chief Executive

## Agenda

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1. **Appointment of Chairman**
2. **Apologies for absence**
3. **Declarations of Members' Interest**
4. **Announcements**
5. **Determination of Terms of Reference in the context of guidelines presented to Overview and Scrutiny in the Training Session**
6. **Scope the review and agree a timescale**
7. **Date of next meeting**